

DIGGLE SCHOOL FODS MINUTES

THURSDAY 19 APRIL 2018, DIGGLE HOTEL, 8PM

1. Minutes from March meeting

Attending: Louise Whitehead, Donna Ellis, Rachel Russell, Tracy, Laura, Pavi – Emily & Louise Wells arrived later

ACTION - Jennii still to speak to Louise about administering money for Kahoot quiz – Louise mentioned 1.3% fee on Parent Pay, so we need to include that in our pricing

Emily has checked about lottery licence – we don't need one

Paper prices to be agreed when we need a certificate

Cheque being administered for the canopy.

2. Feedback on Comms from Mrs Newton (Laura)

School hoping to have music room and cloakroom all done over summer – this will be included with an office refurb. Money before the end of March would work in the school financial year.

New ground maintenance and a new cleaning contract have started.

Next governor's meeting is 9th May for Facebook questions

ACTION - Fathers Day – Mon, Tues & Fri instead

ACTION - Confirm what Year 6 enterprise stall will be? How many teachers will be available to run stalls / times for school music performances for running order

ACTION – Confirm date for Y6 leavers party and see if 13th July still works for end of term disco

Guidelines for the front cover – do a sheet of instructions / template – **ACTION** - Laura to lead

ACTION – check status of band

3. Events calendar – Amount raised by Spring Concert (Rachael)

Spring Concert – about £200

ACTION - Poster for Fete going into new parents packs

May 18th – Pub Quiz night – Tracy to email Louise for newsletter

4. Summer Fete

Running times 2pm – 8pm

2pm – 5pm / 5pm – 8pm

Licence sorted – Rachel

St Johns Ambulance – we need risk assessment and first aid trained people

ACTION - Tracy to tell PCSO Lee about the fete taking place

Café & Tuck Shop – Pavi to lead – trip to Park Cake to buy stuff / Costco – 3 people per session

Bar – Beer / lager / prosecco / wine – Rachel to lead

ACTION - Tracy to get plastic bins to fill with ice – Tesco to donate ice? Ice machine?

Company to deliver in bulk? – 3 people per session

BBQ – Sue Rushworth to look at large BBQs – **ACTION** - Tracy to liaise – Louise Whitehead has large gas BBQ we could use, Tracy and Rachel too! – 4 people per session

£2 per adult and free for kids. Rachel & Emily to lead

ACTION - Emily to design ticket / Louise to send Diggle School Logo

ACTION - Tracy to tell Diggle Community meeting tell them about it and offers of help

ACTION - Laura to ask her designer if he would do work for FODS if so what price?

ACTION - Donna to look at banner – Louise Wells has a contact – Diggle Simply Signs – Tracy to ask about prices

Village Fete rather than School Fete

School & Church have tables

ACTION - on volunteer leaflet add in if you want to come and have a stall at the fete then let us know – Emily

ACTION - Jennii to look into getting the stage bus from Tameside Council – need to check access. Tracy to check about Duerrs.

ACTION - Pavi to ask guy from Marsden

ACTION - Tracy to ask about Diggle Band (Dorothy Rhodes)

Music 5.30 – 6.30pm / 7 – 8pm – mainstream / upbeat / good atmosphere – two different types.

ACTION - Louise Whitehead to check about the Mrs Rawlston's husband's band

Gazebos – Tracy & Emily have some – need sandbags / footweights

Kids musical things 2-4pm

Leaflet with competition winner design & running order / raffle prizes

ACTION - Louise Wells to lead on Raffle – Pavi to ask Diggle Hotel / Moorlands / Haircut Marsden for prizes

? Diggle Motors MOT ?

Helicopter rides

Louise said Diggle Olympics like to recruit – **ACTION** - Tracy to ask if they want a stall and can we borrow his gazebos

ACTION - Emily to sort volunteer co-ordination

PA system for announcements – school

ACTION - Inflatables – BCM man booked by Rachel – pay £1 for a go or £5 wristband - £270 for 3 – bouncy castle / slide / assault course – look at generators Rachel

ACTION - Laura to lead on stalls – Jennii to assist!

ACTION - Prize table – Tracy to sort prizes - David S Sales – for prizes

Chocolate / Teddy / Bottle Tombola to be included in stalls

Minimum of 8 stalls – Craft stall (2 x volunteers Rachel to liaise) / T-shirt stall (Cardboard) /

Mr Ryan Hanging baskets by gardening club & Pigeons

ACTION - Laura to ask Charlie about Face Painting – anyone else – Hair chalk / glitter!!

People leading need to report back how much they plan on spending, how much we can sell and how much profit we can make

Welly wanging / penalty shootout ??

ACTION - Straw bales – Emily to ask the milkman

ACTION - Rachel asked Luke Rothwell about tractor and toilets

ACTION - Fire engine Laura to ring – Fire prevention displays

Tracy on bunting

ACTION - Laura to call Grandpa Greenes

5. AOB

GDPR – FODS are a separate entity to school. Mail Chimp has an unsubscribe button. Louise Wells has information. Deadline on 25th May. Privacy policy?

Carry forward to future agendas:

- Events – fathers day sale, pizza and prosecco, end of term disco, quiz.
- Dec minutes to be agreed
- Gift aid
- FODS Facebook page
- Cyber safety fundraiser
- Special AGM for new secretary, constitution update and collaborative work with other PTAs
- Coop Local Community Fund Application
- Blue Coin Tesco Appeal