

DIGGLE SCHOOL FODS MINUTES

THURSDAY 10 MAY 2018, DIGGLE HOTEL, 8PM

1. Minutes from April meeting

Agreed minutes

2. Summer Fete

a. Stalls (including craft) – Laura and Jennii

Agreed stall spend £320

Prizes to be discussed – sub committee

Need to add pots & lollypop sticks for slime

Craft stall – Rachel to speak to volunteer about ideas £150 agreed

Odeon Cinema Oldham – badge machine?

b. Design competition – Laura

Template agreed

ACTION School to print – book bags on week before half term. Closing date Fri 13th

June

Theme Diggle Village Fete

Colour

c. Bar, inflatables, First aid, Pigeon Race – Rachel

Pimms, Prosecco, Beer and Wine

Wino sale and return

Working on 300 attendees – 200 adults 100 kids – sale & return

ACTION Rachel to work on approx. figures

ACTION BBQ supplies – Em & Rachel to cost

Inflatable spend agreed £270 for 3 - £5 wristband unlimited use and timed sessions

Generators – Rachel's brother / Jaya – donations of generators

First Aid – request in the system

Pigeons – Mr Ryan & Rachel sorting

d. Café and tuck – Paivi

ACTION Pavi to meet with Emily & Rachel to meet regarding catering

Filter coffee / sweet stuff from company shop

Collection of volunteers organised

e. Banner and leaflets – Donna

Email Media Mills about design deadline

ACTION – to get designer to do poster design with competition design

2 banners and 200 booklets – invoice to Rachel

f. Volunteers, tickets, risk assessment, straw bales – Emily

Volunteers leaflet in book bags this week – stall outside pick up

Tickets – next week flyer – hand in money at school – early bird tickets

ACTION Risk Assessment – Em & Laura to create

ACTION Straw bales – shortage of bales – Laura to provide a contact

g. Brass band, normal band, Gazebos – Tracey

Diggie B Band can play – can only play in the day

Paivi quote – Jonny Bluegrass £100 a head

Wheres Sid – all genres - £200

Gazebos – Tracy looking at Olympic contact – Saddleworth Olympics want a stall

ACTION Sand bags – company to do music room – Paivi to ask her contact / Tracy to cost if we need to buy

h. Raffle – Louise Wells

Paivi got a voucher for raffle

Quote for raffle ticket books – one book per child £5

Local events – Whit Friday / Blues Festival

Email Louise direct about ideas to market the raffle

i. PA system, Hanging baskets – Louise Wh

PA system sorted

ACTION – Em to sort Morris Men

Sell the hanging basket whatever is made

j. T shirts – Jennii

Team tshirts £8 x 10 - agreed

Items for discussion at sub committees not at the meeting:

- Prize table (shocs for chocs, tombola, bottle tombola etc) – Tracey (with Rachel and Laura)
– **ACTION** – Laura to tell Mrs Newton itinerary Shocs for chocs – Fri 29th June
Bottle Tombola – wk comm 4th June
Teddy Tombola – wk comm 21st May
- Ice Cream – Laura
- Vehicle display – Laura
- Programme – Emily
- Marketing – Donna?

3. Volunteers for site visit to decide layout

ACTION Emily to organise site visit – Laura / Jennii / Rachel / Tracy /? Paivi

4. AOB

Emily to email Thirza regarding Facebook – got go ahead

Fathers Day Sale – Tracy to lead / Rachel to email for volunteers

DCA = Diggle Community Association want a stall

ACTION Kahoot quiz – first week back – Jennii to sell before half term

No end of term disco

Carry forward to future agendas:

- Events – fathers day sale, pizza and prosecco, end of term disco, quiz.
- Dec minutes to be agreed
- Gift aid
- FODS Facebook page
- Cyber safety fundraiser
- Special AGM for new secretary, constitution update and collaborative work with other PTAs
- Coop Local Community Fund Application
- Blue Coin Tesco Appeal