

## DIGGLE SCHOOL FODS AGENDA

THURSDAY 14 JUNE 2018, LOUISE'S HOUSE, 8PM

### SUMMER FETE FOCUS

#### 1. Highlighting any issues

Volunteers – looking into running order of volunteers – Laura and Tracy to try and get some volunteers at school next week.

BBQs – happy with two BBQs

#### 2. Running Order

Pigeon Sweepstake – Louise Wells to buy cheap sweets for winning pigeon people that don't win final prize.

Need Sweepstake to state each bet is same price and prize is money collected on winning pigeon only.

Event licence sorted and paid for

Bar – sell prosecco / wine by the bottle – price list to be sorted

#### 3. Set up arrangements and timings

Louise Whitehead to give us access Fri & Sun

#### 4. Drafting the event brief :

- *please bring any information for external suppliers and their contact details if you have any)*

- *each lead to give short overview of how they are running their 'bit' with timings.*

*This information will then be put on the event brief.*

Laura – event brief being done please send all your timings and supplier details so they can be added

Competition winner front cover selected – Madeleine Hunter

BBQ, Bar & Café – amounts sorted –

Prizes all sorted – needs signs

Card reader – people on bar need to upload card payment app

Floats to be made up by Rachael for all stalls

FODS box – bring stuff we might need to use for an extras box

Tombolas for £1 ticket – 0 and 5s for bottle and choc

Craft stall – 100 badges / 100 slime / 100 scratch art

Donna is in charge of Teddy Tombola!

**Carry forward to future agendas:**

- Events – fathers day sale, pizza and prosecco, end of term disco, quiz.
- Dec minutes to be agreed
- Gift aid
- FODS Facebook page
- Cyber safety fundraiser
- Special AGM for new secretary, constitution update and collaborative work with other PTAs
- Coop Local Community Fund Application
- Blue Coin Tesco Appeal