

DIGGLE SCHOOL FODS MINUTES

THURSDAY 22 FEBRUARY 2018, DIGGLE HOTEL, 8PM

ATTENDEES: Emily Drake, Tracy Buckley, Laura Derbyshire, Paivi Merilaninen, Jennii Chapman

1. Minutes from Jan and Dec meeting

Minutes from January agreed as correct.

Following actions carried forward:

ACTION: December minutes with Natalie who unfortunately could not attend – carried forward to next meeting - Natalie

ACTION: Logo stickers carried forward - Laura

Re smarties Jennii has written to Tesco but not received a reply yet.

ACTION: Tracy and Laura agreed to buy smarties from B&M as they are on offer. £1 for 4 – 48 packs needed.

Blue coin appeal – Mrs Newton agreed - someone to action speaking to Tesco

ACTION – Emily to request a volunteer via email to the committee.

ACTION - Co-op action – Louise Wells action carried onto next meeting

30th June Summer Fete agreed by Mrs Newton

5th, 7th and 9th March - Mothers Day sale dates agreed by Mrs Newton

Gift Aid – to be tabled at April meeting

ACTION - Face book page was taken to Governors meeting on 21-2-18 - Laura to ask for update from Governors meeting from Mrs Newton

Emily tabled that as long as they are not contentious any member of the committee can send relevant updates / articles to Louise Wh for FODS website which is now live.

2. Funding request update on Cloakroom and Music Room – (Emily)

In Louise Wh's absence Emily tabled the new quotes received for the music room and cloakroom as follows:

£4920 Music Room

£4416 Cloakroom

We have raised c£3K this year and donated c£2.2K already plus committed to £3200 for canopy and sheds.

There was a consensus that FODS would like to fund both music room and cloakroom but that we could not afford both.

It was agreed that FODS would like to fund the music room and ideally the cloakroom but only if a lower joint price could be negotiated and if the cloakroom could be paid for later.

ACTION: Laura to speak to Mrs Newton – we want to fund both but don't have enough money – we will fund Music Room – we may have enough at end of year – negotiate lower price for both and see about a contribution towards that or do music room now and cloakroom maybe over summer holidays?

ACTION: Emily to email committee about the proposal to fund ideally both but certainly the music room.

3. Financial update – (Emily in Rachael's absence)

Emily provided a brief financial update as part of item 2 – see above.

4. Events calendar –

- a. Feedback on Valentine's Disco (Emily)
£662 raised. Congratulations all!
- b. Update on next event – Mothers Day Sale (Emily)
It was agreed that Tracy would be the lead on this event. She will be chief buyer

ACTION – for future events Tracy to find out more about how we go about opening credit accounts as a PTA with a Wholesaler.

4 helpers needed per session Mon 5th March / Wed 7th March / Fri 9th March 1-3pm- Tracy to lead

Volunteers so far:

Date	Volunteers to date
Monday	Tracy, Laura, Rachael
Wednesday	Tracy, Tracey
Friday	Tracy, Laura, Jennii, Rachael, Tracey

ACTION –Emily to email about volunteers.

c. Future Events (all)

i. Pizza and Prosecco

Agreed date Fri 18th May

Fast Forward quiz potential £125 cost

ACTION : Jennii to sort a committee meeting – members are Laura, Louise and Jennii

ii. Smarties

ACTION – Emily to add to March's agenda – Rachael to lead

iii. Fete

Date confirmed as 30th June. To be main agenda item for next meeting

iv. Halloween Disco

ACTION - Fri 19th October – provisional date - Laura to ask Mrs Newton

5. Update on email quiz (Jennii)

Adult questions done and children's questions are with Mrs newton for approval.

Jennii has emailed Mrs Newton to devise 15 child questions

Copy of joining instructions was tabled and agreed. Dates for the quiz were agreed to run from 23rd – 30th April with people having a week to complete.

ACTION – Jennii to seek agreement from Louise to administer through Parent Pay - £2 a go

6. Request for funding – hoodies and leaver party (Emily)

Emily discussed that she had received email communication from a year 6 parent requesting £174 requested for hoodies and also a contribution to the leavers party.

There was a discussion about FODs involvement in the leaver event.

It was agreed that this year FODS would give a contribution to parents arranging the leavers activities to spend how they want totalling £150

It was agreed that at the AGM next year FODS offer to manage the leavers party and we organise this for the children with help from any parents. The idea is that FODS welcome children into school and also send them on to their next school.

7. Agree FODS Diggle Star Article (Emily)

Article was agreed

8. FODs face book page / marketing tools (Thirza)

Carry forward to next meeting

9. AOB

ACTIONS:

Emily to check that there is a Lottery licence for DOSH

12th March – Laura to ask Louise if we can sell alcohol at Spring Concert? Agreeing to do tea & Coffee and tuck – 6.30pm – no raffle this year.

FODS Certificate – Laura to sort

Easter Egg Hunt – Jennii tabled a great idea of a Diggle Easter Egg hunt. £2 entry fee. Forms will be sold on 26th March to be completed by 15th April. Prizes (possibly crème eggs) to be given out by school first week back – Laura to check with Mrs Newton.