

Minutes

Meeting of Diggle School Governing Body

Wednesday 24 February 2016
at the School
at 4.30pm

Present:	Mr Michael Rea	Co-opted Governor (Chair)
	Mr Christopher Ryan	Co-opted Governor
	Mrs Sarah Newton	Headteacher
	Mr Christopher Sleight	Local Authority Governor
	Mr John Ashton	Parent Governor
	Mr Michael Yarwood	Parent Governor
	Miss Jane Spivey	Staff Governor

Also Present:	Reverend Duncan Rhodes	Associate Member
	Mrs Carol Challen	Clerk to the Governing body

The Chair opened the meeting by welcoming everyone present and introduced Mr Christopher Sleight, who had recently been appointed as Local Authority governor.

1 APOLOGIES FOR ABSENCE

- 1.1 Apologies for absence were received from Mr Patrick Diamond, Mrs Susan Walsh, Mr David Hampson and Mr Michael Hawes.
- 1.2 The governing body gave consent to those governors who had apologised for their absence.

2 DECLARATION OF BUSINESS OR PERSONAL INTEREST

Governors were invited to declare any additional business or personal interests to those that had been declared previously in the school's 'Register of Declaration of Interest'.

No additional declarations were made.

3 **CONSIDERATION OF THE RECOMMENDATION OF THE SELECTION PANEL FOR THE APPOINTMENT OF DEPUTY HEADTEACHER**

- 3.1 Mr Yarwood had been part of the selection panel and outlined the process to appoint the Deputy Headteacher. He informed governors that there had been four applicants and two were shortlisted for the post. Prior to the interviews, the candidates had been asked to carry out a lesson in Year 1 and meet with the School Council.
- 3.2 The Headteacher reported on feedback from the School Council and the system to assess the candidates' qualities, which was clear and impartial, and accurately reflected the outcome.
- 3.3 Governors were informed that, following interview, the selection panel had decided to recommend to the governing body the appointment of Mrs Kate Mellor, from Littlemoor Primary School, to the post of Deputy Headteacher at Diggle School.
- 3.4 Governors discussed the recruitment and selection process and unanimously agreed with the selection panel's recommendation.

RESOLVED: that the recommendation of the selection panel be approved by the governing body.

- 3.5 The Headteacher agreed to inform Mrs Mellor of governors' decision after this meeting of the governing body, and in conjunction with Littlemore Primary School would send letters out to parents, which she anticipated would be by the end of the week. She also thanked Mr Yarwood for his contribution with the process.

ACTION: Headteacher

4 **CONFIDENTIALITY**

There were no items of confidentiality.

(There being no further business, governors were thanked for their attendance and the meeting was declared closed at 4.40pm).

Signed: _____
Chair

Date: _____